



General Terms and Conditions

Definition

K.I.T. Group GmbH Dresden (hereafter referred to as K.I.T. Group) is the conference secretary of the 31st Annual Conference of the European Society for Biomaterials (ESB 2021), together with the 43rd Annual Congress of the Iberian Society of Biomechanics and Biomaterials (SIBB), which takes place from September 5 – 9, 2021, in Porto, Portugal, as a semi-hybrid conference or hybrid conference, depending on the number of registrations (hereafter referred to as ESB 2021). K.I.T. Group GmbH Dresden is authorized to act on behalf and on invoice of the conference host the INEB-Instituto Nacional de Engenharia Biomédica, Porto University. K.I.T. Group leads the conference secretariat and is responsible for registration and abstract submission, corresponding delegate services, as well as exhibition and sponsorship management. These General Terms and Conditions are valid for each registered attendee of this ESB 2021 conference. Any person registered (regular participant, student, press representative, invited speaker, exhibitor, sponsor etc.) is considered an attendee.

Registration and Payment

The registration and payment deadlines are as follows:

Early registration deadline:

June 15, 2021, 24:00:00 CET

Registration Deadline for selected abstract presenters:

June 15, 2021, 24:00:00 CET

Standard registration deadline:

August 24, 2021, 24:00:00 CET

On-site registration:

from August 25, 2021, 00:00:01 CET

Everyone who wants to attend the ESB 2021 conference, at the presence conference or virtual conference, must register. Until the standard registration deadline, the registration to the conference is solely possible via the online registration form. After the standard registration deadline, the registration to the conference is solely possible on-site at the registration desk by completing the on-site registration form. With the completion of the online registration (by clicking the button “register and pay” at the end of the form) or handing in the on-site registration form on-site, the contract between K.I.T. Group and the participant is legally binding.

Everyone who wants to register at a reduced registration fee (e.g. students, press representatives, etc.) needs to provide the requested proof to K.I.T. Group upon registration.

The participant will receive an official confirmation of registration/invoice from K.I.T. Group via email. All registration fees must be paid in due time according to the due date stated on the invoice. For applying for the early/standard registration fee, payment in full must be made within the given deadlines. Otherwise, the Conference Organization reserves the right to change the registration to the higher registration fee and send a new invoice.

Payments are only accepted in EUR and can be made by credit card or by bank transfer. Any bank charges have to be paid by the participant. Cheques will not be accepted. All registration fees must be fully paid prior to the conference. Exceptions can only be made, if a written request has been officially confirmed by K.I.T. Group. In this case, payment may be made on-site at the registration desk in cash or by credit card. Only after full payment has been received, the registration will be considered valid.

In order to meet the impact of the Covid-19 pandemic we reserve the right to change the format of the event depending on the number of registrations. In case of a semi hybrid conference it is **possible to change the registration from presence conference to virtual conference at any time**. In this case a handling fee of 20.00 EUR would apply. It is also **possible to change the registration from virtual conference to presence conference at any time** without extra handling fee. Only in case of not announcing this before arrival at the Alfandega conference centre, a handling fee of 20.00 EUR would apply. In both cases, the registration fee for the corresponding event format is due.

Visa requirements and invitation letter

It is the sole responsibility of the attendee to take care of his/her visa requirements. Attendees who require an entry visa must schedule sufficient time for the application procedure. Attendees should contact the nearest embassy or consulate to determine the appropriate timing of their visa applications. It is recommended to apply for a visa at least three months in advance of the conference.

Everyone who requires an official Letter of Invitation can request it during the online registration. Invitation Letters will be issued only for registered delegates, who fully paid their registration fee. Invitation Letters will be issued electronically (as PDF file via email). Upon request, a hand-signed hard copy can be sent via regular mail service. Kindly note that tracking of regular mail is not possible and that mail delivery times are beyond the organizers control. Express delivery is possible upon request as well but will involve an extra service charge. Issuing the Invitation Letter does not financially obligate the conference organizers in any way. All expenses incurred in relation to the conference are the sole responsibility of the attendee.

<p>Conference Chair Ana Paula Pêgo Instituto de Investigação e Inovação em Saúde (i3S) Porto, Portugal</p>	<p>ESB 2021 Conference Secretary c/o K.I.T. Group GmbH Dresden Bautzner Str. 117-119 01099 Dresden, Germany</p>	<p>Email: info@esb2021.org Phone: +49 351 65573 135 www.esb2021.org</p>
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Publication of Abstracts

According to the publication policy of the ESB conference, only abstracts from authors who have registered and fully paid the registration fees according to the payment deadline mentioned in their invoice, will be considered for the scientific program and published in the abstract book. Accepted contributions from authors who have not registered by the registration deadline for accepted abstracts or who have not fully paid the registration fee will be removed from the conference program.

Furthermore, the poster or oral presentation must be presented from the author (or at least any of its co-authors) in person on-site or virtual. Hence, the abstract will be deleted from the abstract book afterwards, in case of no-show/no presentation on-site or virtual.

Name badge

On arrival at the conference venue, every attendee needs to proceed to the registration desk first in order to pick up the name badge and the conference material. The name badge has to be worn at any time during the conference and entrance to the conference premises will only be allowed when presenting a valid name badge. If an attendee loses, misplaces or forgets the name badge, a handling fee of EUR 20.00 will be charged for re-printing the badge. Upon handing out a new name badge, the lost badge will become invalid.

Virtual conference

All attendees who have announced to participate at the virtual conference and have paid the registration fee in full will receive the access data few days before the conference starts.

Personal data like name and email address will be shared with the provider of the virtual conference in order to enable the use of the platform. User movements within the platform are recorded for analytic purposes only. Those data will not be forwarded to any third parties.

Film, Photo and Video Recordings

ESB and K.I.T. Group are collaborating closely to create a comprehensive overview of the conference programme, interactions and events that may be of promotional interest to the society. Accordingly, please be informed that you may be filmed or photographed at any time (e.g. in the session rooms, or in the poster and exhibition area) and any presentation you deliver may be recorded. With the registration to the conference, attendees confirm and agree to the publication of the above-mentioned photo/video material on ESB-related websites or printed matters.

Cancellation Policy

All registration changes and cancellations must be communicated to K.I.T. Group in written form, i.e. via email, mail or fax. In case of cancellation of the registration or cancellation of single bookings received by May 31, 2021, no cancellation fee will apply. For any cancellations received after June 1st and before June 30, 2021, a cancellation fee of 50% of the registration fee applies. No refund will be given for any cancellations made after June 30, 2021, and the claim for the full payment of all registration fees remains, respectively. In case of abstract rejection, the paid fees will be refunded in full.

In case there are travel restrictions at short notice (pronounced by the country of origin of the attendee, the country Portugal, The City Porto, or the employer of the attendee), the attendee has an official quarantine notification for the time of the conference or in case of infection or illness, the registration can be converted into a virtual registration. The registration fee difference would be refunded. Official proof must be provided.

In case of cancellations due to denied VISA applications, the full registration fee minus a processing fee of EUR 50.00 will be refunded after the conference if the visa was applied for in time. To apply for the refund, a proof of timely application together with an official notice from the embassy confirming that a visa could not be granted needs to be forwarded to K.I.T. Group by email, mail or fax. In case of cancellations due to rejection of the submitted abstract, your registration will be cancelled without any cancellation fee.

No refund will be given for unattended events, in case of illness or early termination of attendance.

Cancellation of the conference | Force Majeure

If the ESB conference cannot be held or is postponed due to events beyond the control of the Conference Host ("force majeure"), neither the host nor the conference organizer can be held liable for any damages resulting for the attendees. Under these circumstances, the conference organizers reserve the right to either retain the entire registration fee and to re-book it for a future conference, or to reimburse the attendee after deducting costs already incurred for the organization of the conference, which could not be recovered from third parties.

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ESB 2021



**FUTURING
BIOMATERIALS**

31st CONFERENCE OF THE EUROPEAN SOCIETY FOR BIOMATERIALS
TOGETHER WITH THE 43rd ANNUAL CONGRESS OF THE IBERIAN SOCIETY OF BIOMECHANICS AND BIOMATERIALS (SIBB)



5 – 9 SEPTEMBER 2021 / PORTO, PORTUGAL

Insurance

The registration fees do not include insurance of any kind. The organizers cannot accept any responsibility or liability for injuries or losses sustained as a result of any cancellations, accidents, illness or other occurrences that may arise in connection with the conference or its evening events. Participants are advised to organize appropriate travel and health insurance themselves.

Liability

K.I.T. only acts as mediator and is not liable for any losses of things, in accidents, destructions and damages of property and/or in the injury of persons, the reason does not matter. Participants and accompanying persons participate in all conference events on their own risk.

Place of Fulfilment

The court of jurisdiction is Dresden. The law of the Federal Republic of Germany applies. All dates and times mentioned in line with the ESB conference refer to Central European Time (CET).

Severability Clause

If there is a determination of these Terms and Conditions to be ineffective or impracticable, then the validity of the Terms and Conditions remaining are not impaired. The parties are obligated to cooperate in order to replace the ineffective or impracticable clause by an effective or feasible clause, which results in the ineffective or impracticable clause being closed.

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